



BLOCKS OF ICE APPLICATION GUIDELINES

Amelia Park Ice Arena is proud to offer Blocks of Ice to the Greater Westfield area children-related charities to be used during the 2016-17 winter/spring season.

WHAT IS A BLOCK OF ICE?

A block of ice is 50 minutes of ice provided to non-profit organizations who have programs for children and teens. The rink is located at 21 South Broad Street, Westfield, MA 01085. Ice is regularly priced at \$275.00/50 minutes.

HOW CAN A BLOCK OF ICE BE USED?

A Block of Ice can be used as a fundraising tool or an appreciation event for supporters of your cause. Generally, only one block of ice is awarded.

HOW DO I USE A BLOCK OF ICE AS A FUNDRAISER?

As your organization is receiving ice at no charge to your organization, you can charge a fee for supporters to come and skate. We recommended up to \$5-10/person as that will be comparable with our public skate rates (if you include a skate rental).

ARE SKATES INCLUDED IN OUR BLOCK OF ICE?

Skates are NOT included in blocks of ice. Amelia Park Ice Arena does rent skates, both hockey and figure skates, at a rate of \$ 3.00/pair. You may want to consider a package deal for skating and rentals when you plan your event and take care of the rental charges with the front desk at the end of your session.

ARE WE COVERED BY INSURANCE IN CASE OF INJURY?

Each organization must provide Amelia Park Ice Arena with a certificate of liability that we keep on file for a year from issue

WILL SKATE GUARDS BE ON DUTY?

Generally for private rentals, we do not have skate guards on duty. However, we can provide a skate guard at \$11/hour. Scheduling of the guard will have to take place one week prior to your ice booking. You can certainly provide your own adults or guards, but they must be designated so that rink staff can briefly train them on ice conduct.

Blocks of ice are limited and not every application will be accepted. We will do our best to accommodate groups on a first come, first serve basis.

TO BE CONSIDERED, PLEASE REVIEW PROCEDURES BELOW:

1. Complete application on next page with appropriate information and signatures.
2. E-mail application to bbarnes@ameliaparkice.com or fax it to 413-568-2426.
3. You will receive an e-mail notifying you of receipt of your application.
4. Applications will be reviewed followed by notification, usually within 3 weeks.
5. We will coordinate a time for your event once the process is complete.



BLOCKS OF ICE APPLICATION

Organization Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____ Cell: _____

Contact Name: _____

E-mail: _____ Website: _____

Federal Tax ID #: _____

Chairman of Board of Directors: _____

Charity's Mission/Purpose: _____

Proposed Dates and Times:

Purpose for use of block of ice: FUNDRAISING or APPRECIATION

Brief description of your event: